

Rugby and Northampton Athletic Club Committee Meeting

Wednesday 2nd December 2020

On-line meeting using Zoom, start: 7.30pm

Attendees – Adrian White, John Geracs, Paul Cooper, Amanda Gurney, Janet Wright, Mark Barrowclough.

Apologies – Jenny Eaton, Terry Akiens, Dave Burge, Vince Carroll, John Terrell, Kate Williams.

1. Minutes of the previous meeting	The minutes of the November meeting were accepted as a proper record.	
2. Matters arising from November meeting.	<ul style="list-style-type: none"> • EA Questionnaire – An e-mail was sent out on 6 November containing a request to complete the questionnaire. Adrian will check with Amy how many responses have been received. It could be necessary to re-send the request. • Waterproof jackets. No progress. Possibly we don't need any more at present. • Twitter – no report on progress – Jenny to advise. • Coaching Structure – No progress. Janet was to put up a copy of the structure in the Rugby Clubhouse when back in use. As it looks like a return to normal use of the Clubhouse is some months away, this action is closed. • Website – The "Benefits" section of the Membership page has been updated. • London Marathon – Still awaiting information about club entries for 2021. After the further information is released, Paul will remind Kay that LRG members should register with EA if they want to be considered for a club entry. • John Love Memorial Trophy – Terry Egan (for NAA) has proposed that the trophy should be awarded to the County men's 5000m champion (the previous 5000m trophy has been lost). 	<p style="text-align: center;">Adrian (done)</p> <p style="text-align: center;">Jenny</p> <p style="text-align: center;">Paul</p>
3. Pre- and post-lockdown 2.0 return to activity, COVID security	<p>a) <u>Moulton</u> We are ready to re-start on 3 December with the same procedures as before the lockdown. John G. has updated the risk assessment. Under the latest rules, over 18s cannot travel from a Tier 2 area (e.g. Northampton) to a Tier 3 area (e.g. Rugby) to train or compete, but coaches and volunteers as well as under 18s can do this. S&C sessions will be limited to 8 people. The remaining two sessions of the U11s course will be held on 6 and 13 December.</p> <p>b) <u>Rugby</u> Training at Rugby re-started today with the same procedures as before the lockdown.</p>	

	<p>It was agreed that very limited use of the gym can be permitted subject to the following conditions:</p> <ul style="list-style-type: none"> • Over 18s on their own, provided there is another adult elsewhere in the clubhouse. • Under 18s – maximum of two together with one coach. • All usage to be outside of club training sessions (to avoid times when people will be accessing the clubhouse) • A booking system to be implemented. • Users to clean equipment before and after use. <p>Janet will update and circulate the risk assessment and the COVID participation waiver form.</p> <p>Belinda remains on furlough. (On 17 December, the furlough scheme (CJRS) was extended to 30 April 2021).</p> <p>c) <u>U11s/Wright Track Coaching (WTC)</u> Paul circulated (on 15 Sept, with the Sept committee minutes) an updated draft of the agreement describing how R&N will work with WTC. Janet will look at and reply about the document before the end of the year.</p>	<p>Janet</p> <p>Janet</p>
4. Membership	<p>a) Elections 8 new members (all LRG) were elected.</p> <p>b) Resignations</p> <ul style="list-style-type: none"> • Paul has processed one club transfer requests since the November meeting (member had already resigned) • 6 inactive members have been removed from the EA Portal by Janet or Kay and one other has resigned. <p>c) Other membership items</p> <ul style="list-style-type: none"> • Dave will update the Membership Register this weekend and send out the latest Unpaid list. Circulation to include Vince. 	<p>Dave</p>
5. Finance	<ul style="list-style-type: none"> • Paul had circulated the usual finance reports. • There were few transactions during the past month due to the lockdown. • Grant opportunities were discussed: <u>England Athletics: Club Support Fund</u> (up to £500) <u>Sport England – Return to Play funds</u> Three funds available (Small Grants, Active Together (both up to £10k) and Community Asset Fund (up to £50k). 	<p>John G. Janet</p>
6. Facilities	<p><u>Northampton</u></p> <ul style="list-style-type: none"> • Adrian and Paul had a Zoom meeting with Carrie Smith (Executive Commercial Director) and Simon Greener (Sports Facilities Manager) of Moulton College on 26 November. Items discussed included establishing a 	

	<p>User's Forum, the floodlighting issue, seating, increased use of the facility and high jump equipment.</p> <p><u>Rugby</u></p> <ul style="list-style-type: none"> • Status of track repair (from Janet on 3 December): <ul style="list-style-type: none"> • RBC have finalised all tender documents. • Sealed quotes from suppliers to be submitted on UKA's approved supplier framework. • Start date uncertain. • A meeting of RBC and our trustees to be arranged to finalise the clubhouse lease (meeting held on 18 December). 	
7. Coaching & Competition	<p><u>Forthcoming events</u></p> <ul style="list-style-type: none"> • Saturday afternoon CC training is planned to start in January. • Easter Open to be pursued <p><u>Team management</u></p> <ul style="list-style-type: none"> • Janet has received a questionnaire from YDL about plans for 2021. Janet to circulate to appropriate people and respond. <p><u>Coach Development & Training</u></p> <ul style="list-style-type: none"> • EA are expected to launch various courses in the New Year. Possible candidates were proposed. <p><u>Officials Courses</u></p> <ul style="list-style-type: none"> • Available on-line. <p><u>Recent competition results</u></p> <p>None</p>	Janet
8. Governance	<ul style="list-style-type: none"> • Constitution - the new version still to be signed. 	Paul/Adrian
9. AOB	<p>1. <u>CLIC Sargent's Race to the North Pole</u></p> <p>Adrian will circulate an e-mail promoting the Race to the North Pole. Just Giving link: https://www.justgiving.com/fundraising/r-n-ac1</p>	Adrian (done)
2. Date of Next Meeting	<p>The next Committee meeting will be on 6th January 2021 by Zoom.</p> <p>The meeting closed at 9:22 p.m..</p>	