

Rugby and Northampton Athletic Club Committee Meeting

Wednesday 2nd September 2020

On-line meeting using Zoom, start: 7.30pm

Attendees – Adrian White, John Geracs, Paul Cooper, Dave Burge, Janet Wright, Mark Barrowclough, Vince Carroll, Kate Williams.

Apologies – Jenny Eaton, Terry Akiens, Amanda Gurney, John Terrell.

Before the start of the meeting, the Committee observed a minute's silence in memory of John Love, former Club President and member (originally of Northampton & County AC) since 1954, who died earlier on 2 September.

1. Minutes of the previous meeting	The minutes of the August meeting were accepted as a proper record.	
2. Matters arising from August meeting.	<ul style="list-style-type: none"> • EA Questionnaire. Adrian will check whether Amy Frith is back at work and able to progress the review. If so, it was agreed to send out the survey to members at the of September. • Waterproof jackets. No progress. Adrian to find out the number required for coaches at Northampton and Janet to do the same at Rugby. (Jackets will also be obtained for Terry and Mary to replaces the ones that have 'coach' printed on them.) • Twitter – no report on progress – Jenny to advise. • Coaching Structure – No progress. Janet to put up in the Rugby Clubhouse when back in use. • Contact Us link – Vince and Dinesh have checked the link and it seems to be working. • Minimum age – No report from John G. about investigation whether there is any reason that it has to be age 8 (e.g. insurance). • Website – Membership page. Adrian still to propose an update of the "Benefits" section of the Membership page. 	<p>Adrian</p> <p>Adrian Janet</p> <p>Jenny Janet</p> <p>John</p> <p>Adrian</p>
3. Progress with restricted return to activity	<p>a) <u>COVID secure environment</u> The requirements for a Covid secure environment were discussed. EA Guidance- COVID secure environment guidance-240720.pdf :</p> <ul style="list-style-type: none"> • COVID-19 coordinator in place • COVID action plan and risk assessment • Social distancing at all times • Pre-activity health questionnaires + track & trace information • Maintain good hygiene • U18s 1:12 coach/leader ratio <p>Adrian has ordered a forehead thermometer. It was proposed to get more for both Rugby & Moulton if it works well.</p>	

	<p>Janet to prepare and circulate an updated COVID participation waiver form and a Track & Trace slip. Paul commented that we need to reinforce the message about social distancing.</p> <p>b) <u>Moulton</u></p> <ul style="list-style-type: none"> The College are returning to the normal hire charge. It was agreed to request a change to our current session time on Sundays. <p>c) <u>Rugby</u></p> <ul style="list-style-type: none"> The sessions at Ashlawn School will finish on 10 September, after which the endurance group will move back to the track. Janet is working on a track plan and will distributed ASAP. Janet is also doing a risk assessment for gym use and will circulate it as soon as complete. <p>d) <u>U11s/Wright Track Coaching (WTC)</u></p> <ul style="list-style-type: none"> It has been decided that the Club (Janet + 1 other coach) will provide coaching sessions for U11s at Rugby on Tuesday and Wednesday evenings. Additionally, it is proposed that WTC will provide other sessions for Y2 to Y5s on Monday and Thursday evenings. Prior to the meeting, Paul had circulated a draft agreement describing how R&N will work with WTC in future, based on inputs from Janet, John G. and Paul. The open points were discussed and agreed. Paul will revise and circulate the draft agreement. 	<p>Done.</p> <p>Done.</p> <p>Janet</p> <p>Paul</p>
4. Membership	<p>a) Elections 17 new members were elected: Four other athletes transferring to us from other clubs were also elected:</p> <p>b) Resignations</p> <ul style="list-style-type: none"> One club transfer request was agreed as a resignation. There were 18 other resignations (no transfer requests), which were accepted. <p>c) Other membership items</p> <ul style="list-style-type: none"> Janet will share a sheet on Dropbox for Adrian, Kay, Paul and Janet to record joiners, leavers and reinstated members. Elite athletes – one other member was added to the elite athletes list for this year. Support for British Champs – a request has been received for support with the costs of attending the British Champs in Manchester on 4/5 September. A contribution was agreed. London Marathon – The number of club entries depends on the number of EA-registered athletes over 18. Paul to remind Kay that LRG members should register with EA if they want to be considered for a club entry. 	<p>Done.</p> <p>Paul</p>

5. Finance	<ul style="list-style-type: none"> • Paul had circulated the usual finance reports. • It was agreed that we need to chase those now actively training whose subs are outstanding. 	
6. Facilities	<ul style="list-style-type: none"> • Rugby track refurbishment – now scheduled to start at the end of February 2021. The scope is still to be confirmed. • Still awaiting a reply from RBC to our proposal for the modification of the clubhouse lease to RBC. 	
7. Coaching & Competition	<p><u>Forthcoming events</u></p> <ul style="list-style-type: none"> • The following opens are planned at the Rugby track: <ul style="list-style-type: none"> ○ 5 Sept – U11 to U15 Open ○ 19 Sept – Joint promotion with Kettering similar to the Open on 22 Aug ○ 26 Sept – Kettering throws open • Santa Run – not discussed. • It is proposed to hold another race night at Moulton similar to the one on 25 August <p><u>Coach Development & Training</u></p> <p>Forthcoming courses:</p> <ul style="list-style-type: none"> • Coaching Assistant: 28/29 Nov, Loughborough • LiRF: 17 Jan, Leicester • CiRF: 31 Oct & 1 Nov, Bedford <p><u>Recent competition results</u></p> <p>15 August - Puma Jump'n'Run Meeting, Dortmund 1500m – Josh Lay, 3:38.18 (P.B.)</p> <p>21 August - Bromley Twilight Meeting 800m – Josh Lay, 1:46.78 (P.B.)</p>	Adrian John
8. Governance	<ul style="list-style-type: none"> • Disciplinary Procedure - finalised version with Bryan Acford to go on the website. • Revised draft revision of the constitution (in line with the comments at the SGM) circulated before the meeting. There was insufficient time to discuss it. Committee members to inform Paul after the meeting if they have any comments. 	All
9. AOB	None	
10. Date of Next Meeting	<p>The next Committee meeting will be on 7th October. It was decided not to return to face-to-face meetings yet. The next meeting will be by Zoom.</p> <p>The meeting closed at 10:05 p.m..</p>	