

Rugby and Northampton Athletic Club Committee Meeting

Wednesday 3rd June 2020

On-line meeting using Zoom, start: 7.30pm

Attendees – Adrian White, John Gercs, Paul Cooper, Jenny Eaton, Amanda Gurney, Dave Burge, Janet Wright, Vince Carroll, Mark Barrowclough, Kate Williams, John Terrell, Deb Odell.

Apologies – Terry Akiens.

1. Welcome to New Attendees	Existing committee members introduced themselves, followed by John Terrell (Northampton) and Deb Odell (Rugby)	
2. Minutes of the last meeting	The minutes of the April meeting were accepted as a proper record.	
3. Matters Arising from 1 st April	<ul style="list-style-type: none"> • Agreed not to send out Amy's survey until we are back to activity for a couple of weeks so we get better and more representative responses. • Janet has sent out an Excel file with information from Rugby coaches meetings in January. • Waterproof jackets – on hold until activities resume. • Instagram account closed, Twitter still waiting • The RBC Community Project Fund grant application cannot be changed to cover something other than a mower. It is expected that RBC will use it to buy a Robot Mower. • Simone's situation is fluid due to the Coronavirus situation. For the time being, she would still be available to coach at Moulton on Tuesdays. • Spring Open – it is understood that Entry4Sports have refunded the entry fees. No money has been paid on to the Club. • Coaching Structure – Janet will put up in the Clubhouse when we are able to return to the Rugby track. • Virtual Athletics – Janet has checked that coaches had details of resources available. 	Jenny Jenny Janet
4. Matters Arising from AGM/SGM	<p>There have been no comments on the proposed Disciplinary Procedure, which has been on the website since the SGM/AGM. It was agreed to accept the procedure. Paul will put a finalised version of it on the website.</p> <p>Paul to modify the draft revision of the constitution in line with the comments at the SGM in time for the next Committee meeting.</p>	Paul Paul
5. Plan for Restricted Return to Activity	We talked through the initial re-opening plan that John Gercs had put together (see attached version including comments and updates from the committee meeting). There was a concern about toilet facilities for children at possible training venues.	

	<p>Adrian to talk to Simon at Moulton College pushing on the toilet access. And talk to Charlie regarding the possibility of using NSB.</p> <p>Pushing forward on Masters and Seniors for parkland training to get us up and running. Risk Assessment - John to create.</p> <p>Proposed survey to be redrafted and circulated with potential training options that come out from the Coaches Meeting (<i>update from Coaches Meeting: instead of sending out a survey, we will send a note to members outlining the plans for a phased return to activity.</i>)</p> <p>Booking – Coacha App regarding bookings for training sessions. A way of taking registers and accessing information. GDPR – needs looking into how Coacha would fit in and our own compliances. Possible need to inform members if we are going to enter their data on Coacha.</p> <p>Social Distancing could be challenging. Different for Masters to the U17 & below groups - those are the ones that will need more help. RUGBY plan is dependent on the response from RBC and Leisure Centre before we have to make some of these final decisions. Janet will try to obtain photos of arrangements at Nuneaton track.</p> <p>Further issues can be ironed out once we are nearer to moving forward.</p>	<p>Adrian</p> <p>John G</p> <p>Jenny Dave Amanda</p> <p>Janet</p>
6. Membership	<ul style="list-style-type: none"> • No new members were elected. • Transfers from other clubs: none. • One club transfer request was agreed as a resignation. • There were two other resignations (from LRG, no transfer request), which were accepted. • Following the e-mail about membership fees sent to members on 26 March, Paul paused the GoCardless direct debits due to collect payments on 1 May and 1 June. These will be re-started when we resume. • Requests for EA fees are still not being sent out. 	
7. Finance	<ul style="list-style-type: none"> • Paul had circulated the usual finance reports. A Covid-19 Small Business Grant of £10,000 was received from Rugby Borough Council in April. • Income and expenditure are very low at the moment. • Deb requested having “Sponsorship” as an agenda item for a future meeting. 	
8. Facilities	<ul style="list-style-type: none"> • Ruth Woodward is unable to help further with resolving the Clubhouse lease issue due her workload. Paul described possible proposals to be made to RBC 	

	<p>to try to resolve the issue, i.e. to enable RBC to remove clause 10.2: “We may end this lease by giving to you not less than six months’ written notice at any time during the term of the lease.” It was agreed that Paul should proceed as proposed.</p> <ul style="list-style-type: none"> • Paul has arranged with RBC for the bin collections to be suspended. 	Paul
9. Coaching & Competition	Nothing to report.	
10. Governance	See item 4, Matters Arising from AGM/SGM.	
11. Any Other Business	No other business.	
12. Date of Next Meeting	<p>The next proper Committee meeting will be 1st July via Teams, with an Interim Meeting on 17 June.</p> <p>The meeting closed at 9:45 p.m..</p>	