

<u>Item</u>	<u>Agenda Item</u>	<u>Actions</u>
	It was agreed to launch the Teamshop as soon as possible. The samples will be displayed at both hubs.	Dave
2.4	Communications (Twitter/Instagram/Snapchat + Newsletter)	
	Amanda is in the process of closing old disused accounts so that new ones can be opened.	
	The content for a new e-mail newsletter was discussed. Adrian will prepare and circulate a draft.	Adrian
2.5	SWOT analysis	
	Adrian, John, Janet, Amanda and Paul met on 23 October to progress the SWOT analysis. Agreement was reached on the most important items in each category. More feedback will be given at the next committee meeting for comment by the committee and agreement on the key actions to pursue.	Adrian
3	Committee/Secretary activities	
	Committee/Club Secretary	
	Paul Furness has confirmed that he wants to stand down from the committee. A possible replacement was discussed. Paul will invite them to join the committee.	Paul
	The Secretary and Membership Secretary vacancies will be mentioned in the next newsletter.	
	Paul will arrange for the minutes of recent committee meetings to be put on the website.	Paul
4	2020 T&F Leagues	
	National Athletics League	
	We have been placed in the third tier (Division 1) in the provisional structure. There would be four fixtures per season, with likely venues in 2020 being Reading, Croydon, Yeovil and Basingstoke.	
	We have to decide by mid-December whether to participate. The pros and cons of participating were discussed. It was agreed to ask Bryan Acford to investigate whether there is sufficient support for participating during the next two weeks after which the go/no go decision will be made.	
	AGM representation	
	Heart of England League (20/11/2019 at Stratford School) – Kay Shaw to attend	

<u>Item</u>	<u>Agenda Item</u>	<u>Actions</u>
	YDL AGM (16 November at Holiday Inn, M6 Jct7) – TBA	
5	Membership	
5.1	Elections	
	25 new members were elected including the following from another clubs: Joe Egan from Victoria Park Harriers & Tower Hamlets AC.	
5.2	Resignations	
	Four resignations were accepted.	
5.3	Membership Register	
	Dave had circulated the preliminary version of the membership register and had received feedback on it. He described the updates made since the preliminary version.	
	The common link between the EA Portal, GoCardless site and bank+ cash file will be the EA URN rather than the e-mail address.	
	It was agreed to accept the modified register as the master membership database.	
	Dave will prepare an update using the latest available information from the various sources and will circulate this. We then need to chase the outstanding subs payments.	Dave
5.2	Other membership Issues	
	Nothing to report.	
6	Governance	
6.1	Club Disciplinary Policy	
	Paul had circulated a draft disciplinary standard from Vince along with some templates from the EA website.	
	It was agreed to use the EA document as a basis for our policy and adapt it considering the points in Vince's document, particularly to speed up the process in serious cases.	
	Committee members to review the documents and to discuss again at the next meeting.	ALL
7	Finance	
7.1	Summary Statement from Paul	

PC had circulated the usual finance reports before the meeting, which were discussed.

7.2 Warwickshire Councillors Grants

Janet will send a closure report for the first grant. Janet

The other grants to be discussed at the next meeting (Janet to find the application for the third grant).

8 Facilities

8.1 Northampton

John commented that the long jump boards need to be checked.

Paul will contact the college to find out their plan regarding TrackMark. Paul

Adrian will inform the college that we will not need the facilities on 24, 26, 29 and 31 December. Adrian

8.2 Rugby

The Rugby track now has “Working towards” status (this means that the venue has registered for TrackMark and has formally commissioned both unit 1 (Track) and unit 2 (Field) inspections). This means that we will be able to host our usual fixtures (competitions at licence level 1) next year.

Janet commented that there is a high probability that “106” funding will be available next year for an extensive refurbishment of the Rugby facility.

9 Competition

9.1 Forthcoming events

30 November 2019 – Northants AA Charity Cup and Vets Champs at Wicksteed Park, Kettering
Event to be publicized.

11 January 2020 – Birmingham League at Abington Park, Northampton
New marking out stakes have arrived. Vince has booked first aid and toilets and requested the licence.

9.2 Team Management

Nothing to report.

9.3 Coach Development and Training

Coaching Assistant course – two attended.

Athletics Coach course – four attended.

7.4 Officials Recruitment and Training

Nothing to report.

7.5 Recent Competition Results

6 October - Rugby 10 (incl. NAA Champs)

296 finishers

W35 1st Vicky Nealon 64:40, women's team 2nd.

13 October - West Midland Young Athletes Cross Country League, Hatton

Cancelled due to waterlogged ground. Next event on 17 November at Warley Woods.

19 October - MCAA XC Relays 2019 - Aldersley Village

Senior Men: 1st (3rd fastest – Dom Jones)

Senior Women: 25th

27 October – Rugby Half Marathon

1st: Ben Musgrove 1h 14:27

M60 1st: Smail Khennas 1h 40:56

2 November - English Cross Country Relays, Berry Hill Park, Mansfield

U20 Men: 14th (2nd fastest – Josh Lay)

U13 Boys: 23rd (A team), B team 70th

U13 Girls: 42nd

U15 Boys: 40th (A team), 80th (B team)

U15 Girls: 46th

U17 Men: 6th (A team), 53rd (B team) (Fastest leg - Fergus Scott)

U17 Women: 45th

3 November – Three Counties Cross Country League, Wellingborough

Men: 5th

Women: 13th

Overall: 12th (4th: Phil Melling)

11 Any other business

There was no other business.

Meeting ended at 10.10 pm.

Next meeting:

4 December, 7:30 pm. (Venue: Adrian's house)

Adrian will invite Amy Frith to the next meeting.