

Rugby & Northampton Athletic Club Committee Meeting

Date: 10 July 2019, Venue: 8 Hartwell Close, Kingsthorpe, Start: 7.30pm

Present: Adrian White, Dave Burge, John Gercs, Amanda Gurney, Kate Williams, Mark Barrowclough, Terry Akiens, Paul Cooper,

Apologies: Paul Furness, Vince Carroll, Janet Wright, Nigel Roberts, Charlie Barker.

<u>Item</u>	<u>Agenda Item</u>	<u>Actions</u>
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1	Minutes of previous meeting	
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The Committee agreed the minutes from the April meeting were a true record.

2	Matters Arising	
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There were no matters arising.

3	Committee	
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Meeting dates/venues

It was agreed that the next meeting will be on 11 September and thereafter the meetings will be on 1st Wednesday of each month. The dates for the rest of the year will be:

- 11 September (Venue: Rugby)
- 2 October
- 6 November
- 4 December

Secretary's role

It was agreed to identify the main tasks of the Secretary and then divide them up until a new secretary is appointed.

Post-meeting note:

According to Section 5.1.3 of the Constitution, the Honorary Secretary is responsible for:

- arranging meetings of the Committee and Annual or Extraordinary General Meetings of the Club, including issuing agendas and minutes,
- receiving and promptly dealing with correspondence on behalf of the Club,
- receiving minutes of any sub-committee meetings.

Another important task is to apply for club entries to the London Marathon each November and deal with the communication to members and the draw for places.

Minutes

Paul would produce the minutes of the current meeting.

4	Finance	
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Summary Statement from Paul

PC had circulated the usual finance reports before the meeting.

<u>Item</u>	<u>Agenda Item</u>	<u>Actions</u>
	<p>The main point was that the subs income was running below budget. There was a lengthy discussion about the reasons for this.</p> <p>Action: John/Amanda to try to find a membership secretary.</p>	<p>John/ Amanda</p>
5	Membership	
5.1	Current Membership Statistics	
	<p>There are just under 1000 members listed on the EA database.</p>	
5.2	Other membership Issues	
	<p>Proposed change back to rolling subs year The difficulty in dealing with a fixed subs year (April-March) with GoCardless was explained (reducing fees for new members joining through the year). It was agreed to return to a rolling subs year. This will require a change to the constitution. This can be dealt with at the same time as the change to the disciplinary procedure (section 8.1).</p>	<p>Paul</p>
5.3	Elections	
	<p>Paul pointed out the requirement in UKA Rules for the Committee to elect new members (UKA Rules 21(5)).</p> <p>Three new members were elected at the meeting, including one second claim member from Leicester Walking Club joining to compete in Midland Vets League. Additionally, a list of 78 new members (including 47 LRG members) was circulated after the meeting – all were considered elected.</p> <p>The following have transferred via the Change of First Claim Club process: Martin White (from West 4 Harriers) Richard Jones (from Wootton Road Runners) Sophie Rylance (from Team Bath) Hayley Munn (from Northampton Road Runners) David Green (from Northampton Road Runners)</p>	
5.4	Resignations	
	<p>Paul pointed out the requirement in UKA Rules for the Committee to decide on resignations (UK Rules 21(11)).</p> <p>Paul had earlier circulated an updated list of 20 transfer requests received since April (all accepted). There were no other resignations.</p>	
6	Facilities	
6.1	Northampton	
	<p>Nothing to report.</p>	

<u>Item</u>	<u>Agenda Item</u>	<u>Actions</u>
6.2	Rugby Nothing to report.	
7	Competition	
7.1	Forthcoming events The final home event of the season would be the U12 League meeting at Rugby on 15 July. The forthcoming YDL UAG Regional Final at Yate on 28 July was discussed. 52 people have said that they will compete and up to another 10 could decide to do so. It was agreed that the Club would pay for accommodation, dinner, breakfast and for the coach and would ask for £20 per head contribution. John would ask for a contribution from LRG funds.	John
7.2	Coach Development and Training, Team Management Nothing to report	
7.3	Officials Recruitment and Training Nothing to report	
7.4	Recent Competition Results Insufficient time to discuss.	
8	Governance	
8.1	Club Policies Review of disciplinary policy At the March meeting, the committee agreed that the disciplinary policy should not be part of the constitution and that it should be a standalone policy. Vince agreed at that meeting to create a disciplinary policy alongside the constitution. Paul will check on progress.	Vince Paul
8.2	Review of Constitution See 5.2 and 8.1.	
8.3	Election of Trustees The following trustees were elected: Paul Cooper, Bryan Acford, Adrian White, Mark Barrowclough.	
9	Communication	

<u>Item</u>	<u>Agenda Item</u>	<u>Actions</u>
	Not discussed.	
10	Future Strategy	
10.1	Recruitment	
	(Deleted for website version)	
10.2	Rugby coaching structure	
	There was a request for clarification of the Rugby coaching structure and plan. John will pursue.	John
	Paul will book the QDJC sports hall on Thursdays for the same time slot as last year, starting from the beginning of October to end March.	Paul (done)
11	Any Other business	
11.1	Proposal from Stewart Harris for President's chain of office	
	It was agreed to look into obtaining one.	Paul
11.2	Other business	
	There was no other business.	
	Meeting ended at 10.15pm.	
	Next meeting: 11 September, 7:30 pm. (Venue: Rugby)	