

Rugby & Northampton Athletics Club: General Committee Meeting

Date: 4 June 2018, Creaton, 7.30pm

Present: Dave Burge, Amanda Gurney, Joe Horsley, Terry Akiens. Mark Exley, Paul Cooper, Sarah Turner and Janet Wright

Apologies from: Steve Reynolds, Adrian White and Angie Sumnall

1. Matters arising from meeting of previous meetings

- 1.1 Website themes: agreed Bryan and Roger should proceed.
- 1.2 Flags and Tents - request will go to charity meeting on 4th July
- 1.3 Steve McGowan resignation, discussed and noted.

2. GDPR

Discussion on proposals and questions previously circulated.

- Agreed that Caroline Phipps, Janet Wright, Dave Burge, Jenny Eaton and Karen Rushton be the nominated Data holders for the club.
- Emails – only sent to addresses as bind copy so they can't see other addresses.
- Current membership form doesn't match the template EA form and needs to be updated. Membership form should keep anything from the existing form that is useful.
- Membership laptops must be encrypted.
- Use of Videoing as part of training should be included on membership form
- Facebook – needs disclaimer and review in 6 months, similar for any club snapchat or Instagram sites.

3. Facilities

3.1 Northampton

Lack of sand in jump pits – awaiting college to replace

3.2 Rugby

Jump boards now warped and dangerous, need replacing urgently

Track cleaned and high jump area improved, it no longer floods.

No maintenance schedule for track!

Cabinet meeting – still outstanding and no date for proposals to go forward.

4. Competition

4.1 Forthcoming Hosted Events

Another Moulton open on 6th June

YDL Lower – 17 June

HofE – 24 June

Vets League – 13 June

4.2 Coach Development Training

Nil

4.3 Team Management

RB as team manager. At present no one else to do it. Issues over late notice to coaches, some people refusing to compete.

4.4 Official Recruitment and Training

Note course at Nuneaton

4.5 Recent Competition Results

YDL LAG - We are actually currently in 2nd overall,
We have 7.5 points behind MK on 12, but there are 2 teams on 7 and 1 on 6.5.
We need to get top 3 and be ahead of two of Charnwood, Birchfield and Notts.

Noted Emily Waugh ran for England. Angela Copson has won another European title.

5. Finance

5.1 **Budgets** – Noted

5.2 **Subscriptions** – money now coming in, is trailing off. Emails to go out to those who still haven't paid.

5.3 **Transactions** – noted

5.4 **Budget v actual** - noted

5.5 **Accounts to date** – noted

5.6 **Charity Trust** - next meeting 4 July. JW to make submission for money obtained from Rugby Councillors

5.7 **Startrack rates of pay** – agreed payment at minimum wage level.

6. Membership

6.1 **Membership statistics**

No data for this meeting, obtain for July meeting

7. Governance

7.1 Club Policies

Policies circulated before the meeting – comments to AG by 15th June.

Grievance policy still being worked on by JH and BA

Club development plans need for 5-6 page document of clubs aims, these must be measurable.

8. Communication

Need for site map to understand how the revised website is to be structured and so that ownership can be spread amongst officers. ME to speak to BA

9. Late notice items

9.1 Free Business planning workshop –Rugby JW to circulate

9.2 Mary Akiens will not be organising Rugby 6 in future years. Need for new organiser

9.3 NAA – ME gave report, agreed to pay £100 outstanding. Need for County Championships to be updated. Questioned whether R & N will support in the future

Meeting Closed 2150 Date of next meeting 2 July at 1930