

Rugby & Northampton Athletics Club: General Committee Meeting

Date: Monday 11 November 2013

Venue: Ravensthorpe

Present: Mark Exley, Terry Egan, Joe Horsley, Anne-Marie Williamson, Tim Merrey, Trish Garner, Jim Elder, Terry Akiens & Paul Cooper

By Invitation Ben Townsend

Apologies: Mary Akiens

1. Matters arising

- 1.1 Finance:** The change in weights for women's throw events has been put in doubt, at least in the short term. An order to the value of £1500 has already been put together and it was agreed that this should proceed since it was likely that schools events would be using the new weights.
- 1.2 Vests:** £4,600 of stock has now been received. This will ensure that vests can be provided to the next round of inductions.
- 1.3 Cash handling guidelines:** PC has written to JW. He will be producing a more comprehensive set of guidelines in the next few weeks.
- 1.4 Warwickshire Road Race League:** unlikely to succeed in reducing the cost of races within Warwickshire. Also looking to reduce the number of races in the Warwicks series.
- 1.5 Marketing support:** The marketing support will be providing a 'virtual' press office for the club. They will be raising awareness of the XAXC on 17/11. Articles are being produced for athletics weekly and radio interviews etc. This is all part of raising the profile of the club.
- 1.6 Birmingham XC League:** most facilities booked but struggling to find catering. County tent available for loan and needs to be collected after Charity Cup at Kettering on 30 November.

2. Northampton Track

- 2.1** Letter from NTFC asking when we will vacate. Passed to NBC.
- 2.2** NBC council leader providing help in locating storage for equipment etc.
- 2.3** Heads of Terms with Moulton College being pursued.

3. Finance

- 3.1 October 2013 transactions:** reviewed and noted.
- 3.2 Year to date accounts for 2013:** noted and slightly above budget
- 3.3 Subscriptions against budget graph:** noted that actuals are continuing to climb above the budgeted amounts.
- 3.4 List of coaching course attendees:** noted. Need to follow post courses to ensure that participants are actually taking part in club activities in the roles they trained for.
- 3.5** New Vacuum cleaner for Rugby clubhouse required, and repairs to JW's cleaner which had also expired after loan to clubhouse. Agreed
- 3.6 Clubhouse extension fund.** PC said that no such fund existed and should not be referred to in fund raising activities>
- 3.7 Budgets:** The process for setting budgets for 2014 needs to start TM & PC to lead.

4. Membership

9 New members proposed and accepted by the committee..

Lucy Leeds	William Salt	Nicole Johnson	Daniel Mould
Peter Belfield	Matthew Curtis	Rachel Curtis	Georgia Barrett
Lyn Bayliss			

- 4.1** Member stands at 1035 members, Rugby 506 and Northampton 529
- 4.2** Outstanding membership renewals 1 July, 1 August (both injured athletes) 11 for September and 18 for October. £9k due for renewals, 16 members paying by instalments.

- 4.3** Since the start of the membership year 201 athletes have not renewed their membership but new members mean the clubs size is still growing.
JE agreed to do some analysis to see in which age groups those failing to renew membership fell.

5. Competition

5.1 *Track and Field Review Meeting*

The club will be hosting 2 YDL, 1HOE, spring open, U12 match, Seniors match, 2 other opens and a masters match next year.

Policy on using U17s in seniors matches to be drawn up and come to committee for ratification.

Team Managers, ensure that team management not on the shoulders of a single person

BA/JE to analyse seniors on performance level for each event,.

- 5.2 *England Athletics Letter:*** Recently England Athletics had written to clubs regarding the use of unregistered athletes in matches, with the threat that such athletes could be disqualified. In parallel they have sent a list of 37 athletes to us for confirmation that they were club members.

Of the 37 one was a second claim, and should not have competed for us and one had been entered in a team even though they were not even a member!

JE had spoken to EA and it was clear that their April to March registration year, used by most clubs did not work with the bigger clubs like ourselves whose membership year ran from date of joining. In our case athletes were only reregistered when they had renewed their membership, sometimes leaving a gap of several months when EA viewed them as unregistered.

EA are investigating with their software suppliers whether their system can be made more flexible to fit around the larger clubs, and we have agreed to take part in any trials of the system.

Meantime JE to write to all coaches pointing out the absolute need for team members to be a paid up member of this club, and to provide team lists at least one week in advance so that in the interim, members who were not registered with EA could be prior to the match.

- 5.3 *National Relays:*** U13 boys 4th missing 3rd by 1 second.

- 5.4 *Birmingham League XC Men:*** 9 November saw R&NAC athlete come 4th, the highest ever position achieved by a club athlete. Team came 9th

- 5.5 *Midland Women:*** Emily Waugh 15th, Team 19th

6. Governance

- 6.1 *Virgin London Marathon:*** There had been 12 applications for the five places. Agreed that one place should be awarded on merit and that went to Janet Wright.

Discussion on whether a second place should be awarded similarly but decided that the other four places should be drawn.

Places awarded to

Lisa Johnson

Kirstan Boynton

Maz Allen

Steve McGowan

Reserve in case one of the chosen athletes had a change of mind: Alan Mould.

- 6.2 *Constitution:*** JE had produced a draft based on the UKA template. Copies passed to committee members with comments to JE by 25 November.

7. Road Races

- 7.1 *Nothing to discuss.***

8. Communications

- 8.1 *Website:*** very close to launch. Final meeting on 20 November.

9. Welfare

- 9.1** M-A W said that she received an incident form concerning an athlete who had tripped over a hurdle. Need for similar forms to be available at Rugby track and to be completed when incidents occur.

10. AOB/Correspondence

10.1 *Dates/Venue for next meetings.*

9th December 2013^h – Creaton
13 January 2014 – Creaton
10th February 2014 – Creaton
10th March 2014 – Creaton
14 April 2014 – tba
12 May 2014
9 June 2014
14 July 2014
Remaining dates for the year to be agreed in May 2014

10.2 *Northampton Admin role:* JE proposed that this should be formalised (even though most committee members thought it already in place) and funding agreed.

10.3 *Presentation Evening:* 6th December in Rugby. BT gave an update on how the organisation of this event was progressing.

10.4 *Santa Run:* no indication of whether the Santa run, organised jointly with Rotary Club taking place, lots of Santa suits in stock from last year

10.5 *Northants AA:* Ballot due with ME and TG to vote on changes to rules for XC Championships.

10.6 *Next Meeting:* JH said that due to work commitments he would be unable to attend the next meeting and someone would need to record the notes of the meeting.

Meeting closed at 21.50

Meeting dates for rest of 2013
9 December - Creaton

Date of next meeting: 9 December at **Creaton** at 1930